

# Modular Training Programmes 2008

ACCA UK's modular training programmes for practitioners provide the building blocks to create your own personalised training packages. The two programmes contain a wide variety of relevant topics, which offer a flexible way of gaining CPD.

## Fees

All six modules £495  
Individual modules £105

## CPD Units

4 units per module

### PROGRAMME ONE

#### MODULE A – TAX INVESTIGATIONS

26 November (09.30 – 13.00), London  
16 December (09.30 – 13.00), Manchester

#### MODULE B – PRACTICAL LAW FOR THE ACCOUNTANT

26 November (14.00 – 17.30), London  
16 December (14.00 – 17.30), Manchester

#### MODULE C – TOPICAL TAX UPDATE

27 November (09.30 – 13.00), London  
17 December (09.30 – 13.00), Manchester

#### MODULE D – TAX PLANNING FOR SMES

27 November (14.00 – 17.30), London  
17 December (14.00 – 17.30), Manchester

#### MODULE E – ACCOUNTING STANDARDS UPDATE WITH INTERNATIONAL STANDARDS

28 November (09.30 – 13.00), London  
18 December (09.30 – 13.00), Manchester

#### MODULE F – AUDIT ISSUES AND COMMON PROBLEMS

28 November (14.00 – 17.30), London  
18 December (14.00 – 17.30), Manchester

### PROGRAMME TWO

#### MODULE 1 – THE FRSE AND REPORTING REQUIREMENTS FOR SMALL COMPANIES

20 November (09.30 – 13.00), Manchester  
11 December (09.30 – 13.00), London

#### MODULE 2 – THE COMPANIES ACT 2006 – ACCOUNTING, AUDITING AND DIRECTORS

20 November (14.00 – 17.30), Manchester  
11 December (14.00 – 17.30), London

#### MODULE 3 – FINANCE ACT 2008

18 November (09.30 – 13.00), Manchester  
10 December (09.30 – 13.00), London

#### MODULE 4 – CORPORATION TAX UPDATE

18 November (14.00 – 17.30), Manchester  
10 December (14.00 – 17.30), London

#### MODULE 5 – VAT UPDATE

19 November (09.30 – 13.00), Manchester  
9 December (09.30 – 13.00), London

#### MODULE 6 – TAX ISSUES AFFECTING INVESTMENTS IN PROPERTY

19 November (14.00 – 17.30), Manchester  
9 December (14.00 – 17.30), London

# BOOKING FORM

## MODULAR TRAINING 2008

Payment must accompany booking form (booking forms submitted without payment will not be accepted). Please use BLOCK CAPITALS throughout

Please reserve a place on the following modules:

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### VAT RECEIPTED INVOICE

VAT registration number GB 233 3332 02  
For the attention of

Company/Firm

Address

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Postcode

Tel no

Fax no

Email

VAT reg. no

If these details are different from those held on file for you, please tick if you would like us to update them.

### DELEGATE DETAILS

If you are an ACCA/AAPA member please state your registration no.

Mr/Mrs/Miss/other (please specify)

Designatory letters

First name

Surname

Job title

E-mail (where different from above)

Contact tel. no. (where different from above)

ACCA/AAPA members: please note that joining instructions and all other correspondence will automatically be sent to your regular mailing address.

Non-members: please complete the section below if you would like joining instructions to be sent to an address different from the invoice address.

Address

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Postcode

**SPECIAL DIETARY REQUIREMENTS** (tick as appropriate)  
Lunch is available for those attending both morning and afternoon modules.

Vegetarian  Other \_\_\_\_\_  
(please specify)

### Refunds/Cancellations

Refunds will only be given where cancellations are notified, in writing, 10 working days or more before the event.

### Transfers

Cancelled bookings can be transferred to a subsequent module of the same value scheduled to take place before 31 December 2008 without incurring any penalty providing subsequent modules are not already fully booked. Notification of transfers should be given, in writing, at least five working days prior to the start of the original module. An administration fee of £15 will be charged for transfers made less than five working days before the start of the original module.

### Joining Instructions

Joining instructions are usually dispatched seven working days before the start of an event. If you have not received your joining instructions three days prior to the event, please call the Professional Courses team on 020 7059 5910.

### PAYMENT METHOD

 (tick as appropriate)

Please note, ACCA courses run by CAET are VAT exempt.

I enclose a cheque (made payable to CAET) for £ \_\_\_\_\_

Please charge to my

Mastercard  Visa  
 Switch card  Amex

Name of cardholder

Account no.

Expiry date

Start date

Switch issue no.

I have read and accept the terms and conditions.

Signature

Date

### Please return this form to:

Course Bookings, Professional Courses,  
ACCA UK, 29 Lincoln's Inn Fields, London WC2A 3EE or  
fax to Course Bookings on 020 7059 5959